

**SHAMOKIN DAM BOROUGH COUNCIL  
COUNCIL MEETING  
FEBRUARY 3, 2025**

The regular monthly meeting of the Shamokin Dam Borough Council was held on Monday, February 3, 2025, in the municipal building located at 42 West 8<sup>th</sup> Avenue, Shamokin Dam beginning at 7:00 P.M. President Benner presided.

**MEMBERS PRESENT:**

David Sauers, Shawn Bingaman, Karen Roberts, Charlene Bailey, Maria Brandt, Marlin Moyer, and Mark Benner were present.

**OTHERS PRESENT:**

Manager Edward Hovenstine, Solicitor Robert Slivinski, Secretary LaDawn Leitzel, Police Chief Timothy Bremigen, Scott Shambach, Travis Odom, Clyde Troutman, June Stark, Donald Harris, Aneeza Harris, Jake Frye, Diana Bickhart, and Mike Thomas were present. Mayor Donald Musser was absent due to illness.

The meeting was opened with the “Pledge of Allegiance.”

**PREVIOUS MEETING MINUTES:**

A motion was made by Councilwoman Roberts to approve the Council minutes of January 6, 2025, and Workshop minutes of January 16, 2025, seconded by Councilman Bingaman, and approved by all.

**VISITORS:**

Travis Odom, Seven Brew Coffee, Preliminary Site Plan – Travis Odom presented an introduction of the 7 Brew concept and reviewed a preliminary site plan and prototype elevations. 7 Brew Coffee is a drive through only coffee shop that offers an assortment of coffees, teas, smoothies, and energy drinks. Seven Brew coffee is interested in a site located at 2577 N Susquehanna Trail. Councilman Moyer requested whether there was a target timeline. Mr. Odom stated that if property would be purchased at 2577 N Susquehanna Trail, then the projected completion date would be 12-18 months.

Travis Odom left at this time.

Mike Thomas, Meck Teck Engineering, Bloomin’ Bagels, Preliminary Site Plan – Scott Shambach reviewed a preliminary site plan for Bloomin’ Bagels that is in the Colonial Village Plaza along May Avenue. Don Harris is in the process of purchasing this property, requested meeting with the Planning Commission on Wednesday, February 12, 2025, possibly break ground in May or June with anticipated fall opening. Councilman Moyer questioned whether Council would consider a no left turn exiting May Avenue onto Routes 11/15.

Mike Thomas, Scott Shambach, Don Harris, Aneeza Harris, Jake Frye left at this time.

**COMMUNICATIOS:**

Berkheimer Tax Collection Proposal Discussion – Manager Hovenstine received information and proposal from Berkheimer regarding tax collection of the Business Privilege Tax Collection, Real Estate Tax Collection, and Local Tax Collection. Council tabled discussion for Workshop meeting on Thursday, February 20, 2025.

**VISITORS:**

Clyde Troutman questioned the enforcement of a quality-of-life ordinance. Police Chief Bremigen will reach out to Clyde Troutman with a report.

**OTHER BUSINESS:**

Resolution 2025-1, County Liquid Fuel – A motion was made by Vice President Bailey to adopt Resolution 2025-1, application for County aid to purchase salt and/or anti-skid material for Borough streets in the amount of \$1,435.00, seconded by Councilman Moyer, and approved by all.

Resolution 2025-2, Record Retention – Disposal of Municipal Records – A motion was made by Councilman Bingaman to adopt Resolution 2025-2, authorizing destruction of certain municipal records, seconded by Councilwoman Brandt, and approved by all.

Exonerate Deann Lockcuff, 2024 Taxes – The 2024 Delinquent Real Estate Taxes will be sent to the Snyder County Tax Claim Bureau. A motion was made by Councilwoman Roberts to exonerate the Tax Collector Deann Lockcuff from collection of the delinquent 2024 real estate, seconded by Councilwoman Brandt, and approved by all.

**OPEN BUSINESS:**

Flood Mitigation – President Benner had nothing to report at this time.

Mayor Compensation, Refer to Committee – A workshop will be held on Thursday, February 20, 2025, at 7:00 PM to discuss this business.

111 W 11<sup>th</sup> Avenue Auction Discussion – Discussion began regarding how to sell the property located at 111 W Eleventh Avenue. Councilwoman Roberts recommended closed bid process for the sale of the property due to a ten percent buyers fee. A motion was made by Councilman Bingaman to auction property located at 111 W Eleventh Avenue, with Alder for Real Estate to provide the auctioneer service for the property, motion died without a second. A motion was made by Councilwoman Roberts to hold an in-house sealed bid process using Manager Hovenstine with the sale of the property located at 111 West Eleventh Avenue with bids opened at the April Council meeting, seconded by Vice President Bailey, and approved by all. Manager Hovenstine requested assistance from Solicitor Slivinski regarding advertising.

Junior Council Person – Councilman Moyer communicated with the school district, recommended that the term of the Junior Council Person be from June 1, 2025, to May 31, 2026, and will have additional information at the April Council meeting.

Security System – Police Chief Bremigen received proposals regarding a security system. Council referred the topic of security system to the Public Safety Committee consisting of Councilman Moyer, Councilman Sauers, and Councilwoman Brandt. The Police Chief recommended some type of alterations within the police department, for example, the evidence room. Vice President Bailey questioned whether there are smoke detectors installed in the building. Manager Hovenstine stated that the building was built in the year 1985 and the building code was approved by the Department of Labor & Industry, which did not approve of a panic type situation in a public room of assembly. Councilman Sauers recommended simple smoke detectors that would alert someone in the office that smoke is in the building.

Financial Operational Risk Assessment – A workshop will be held on Thursday, March 20, 2025, at 7:00 PM to discuss this business.

Open Recreation Equipment – Vice President Bailey requested an update from the Recreation committee regarding upgrading the equipment. Councilman Bingaman stated that the committee has been researching funding towards upgraded equipment. Manager Hovenstine stated that the proposed Weller Field project has a grant opportunity.

#### **MAYORS REPORT:**

Police Chief Bremigen reviewed the January police report.

- Officers attended state mandated CPR/ Firsts Aid training.
- The Police Secretary and the Police Chief will be attending training on Evidence and Evidence room best practices.
- The 2025 SUV is scheduled for graphics on Wednesday, February 5, 2025. The vendor thanked the Borough for patience as the part that was needed was not a simple fix.

#### **MANAGERS REPORT:**

CSVT Waterline relocation agreement approval for the work near the elevated water tank, in conjunction with CSVT. The cost to do the engineering work is estimated at \$22,300.00 and will be fully reimbursed by PENNDOT when the work is completed in 2028. A motion was made by Councilman Moyer to approve the CSVT water line relocation agreement for work near the elevated tank, with an estimated cost of \$22,300.00, and reimbursed by PENNDOT when the CSVT is completed in 2028, seconded by Councilman Bingaman, and approved by all.

Main Reservoir Compartment #1 rehab approval of the USG estimates at a cost of \$29,870.00. This will be the first of four to be rehabilitated. This work will be scheduled sometime in mid-late September. A motion was made by Councilwoman Brandt to approve the main reservoir compartment with an estimated cost of \$29,870.00, seconded by Vice President Bailey, and approved by all.

#### **SOLICITORS REPORT:**

Solicitor Slivinski received correspondence from Comcast regarding a Franchise agreement. A motion was made by Councilman Sauers to approve Solicitor Slivinski to present a franchise agreement with an amendment to include internet service and cable to the Borough building, seconded by Vice President Bailey, and approved by all.

The Solicitor recommended an ordinance regulation for sewer lateral line inspections when a property transfers ownership. The council recommended adding this topic as an open business item.

Resolution 2025-3, Authorization for Police Chief Bremigen to sign document on behalf of the Borough as are necessary to participate in and obtain information from the PA Crash Information Tool (PCIT) – A motion was made by Councilman Moyer to adopt Resolution 2025-3, authorizing Police Chief Bremigen to sign documents for PCIT, seconded by Councilman Bingaman, and approved by all.

**PLANNING COMMISSION:**

A Planning Commission meeting will be held in February to discuss the final land development for Bloomin' Bagels on Wednesday, February 12, 2025, at 7:00 PM.

**REPORT OF COMMITTEES:**

A Workshop was held on Thursday, January 16, 2025, to discuss the CSVT discussion (lighting & island) & Auctioneer discussion regarding the property located at 111 W 11<sup>th</sup> Avenue. A motion was made by Councilman Moyer to not install an island on Cortland Drive and investigate the possibility of a stop sign at the intersection of Cortland Drive and the Cortland connector, seconded by Councilwoman Roberts, and approved by all.

A Workshop will be held on Thursday, February 20, 2025, to discuss Mayor Compensation & Berkheimer Tax Collection.

**PAYMENT OF BILLS:**

General Fund bills in the amount of \$19,822.68, Water and Sewer Fund bills in the amount of \$49,295.28, 111 W 11<sup>th</sup> Avenue Fund in the amount of \$895.49, Fire Protection Tax Fund in the amount of \$3,057.64, and PLGIT Recreation Fund in the amount of \$530.20 were presented for payment. A motion was made by Councilwoman Brandt to approve payment of the bills as presented, seconded by Vice President Bailey, and approved by all.

**ADJOURNMENT:**

A motion was made by Councilwoman Brandt to adjourn the meeting, seconded by Councilman Moyer, and approved by all. The meeting was adjourned at 9:15 PM.

Respectfully submitted,

LaDawn D. Leitzel  
Borough Secretary